



**DIGITALPOWER UK LTD**

## Privacy Policy

## Table of Contents

Insert Logo .....	1
Company Name .....	Error! Bookmark not defined.
1. Introduction .....	3
2. The data we collect about you .....	3
3. How we use your personal data .....	4
4. How we share your personal data .....	4
5. International transfers .....	4
6. Your legal rights .....	4
7. Further details.....	4
8. Change Control.....	4
Consequences.....	5

# Privacy Policy

## 1. Introduction

This privacy notice provides information on how Digital Power UK LTD collects and processes your personal data when you visit our website [to sign up for a newsletter, purchase a product or service].

It is important that you read this privacy notice together with our website privacy policy which contains more detailed information about our data processing and can be accessed here.

### 1.1 Important information and who we are

Digital Power UK Ltd are the controller and responsible for your personal data.

### 1.2 Contact details

Our full details are: Digital Power UK Ltd

Full name of legal entity: Digital Power UK Ltd

Email address: Contact@dgtlpower.com

Postal address: Connaught House, 1-3 Mount Street, London, England, W1K 3NB

## 2. The data we collect about you

We may collect, use, store and transfer different kinds of personal data about you as follows:

- Identity Data.
- Contact Data.
- Financial Data.
- Transaction Data.
- Technical Data.
- Profile Data.
- Usage Data.
- Marketing and Communications Data.

We explain these categories of data here: [Insert details]

We use different methods to collect data about you, which are explained here: [insert details]

### **3. How we use your personal data**

We will only use your personal data for the purpose for which we collected it which include the following:

- To register you as a new customer.
- To process and deliver your order.
- To manage your relationship with us.
- To enable you to participate in a prize draw, competition or complete a survey.
- To improve our website, products/services, marketing or customer relationships.
- To recommend products or services which may be of interest to you.

### **4. How we share your personal data**

We may share your personal data [within the group / with external third parties].

### **5. International transfers**

We may transfer, store and process your personal data outside the UK.

### **6. Your legal rights**

Under certain circumstances, you have rights under data protection laws in relation to your personal data including the right to receive a copy of the personal data we hold about you and the right to make a complaint at any time to the Information Commissioner's Office, the UK regulator for data protection issues ([www.ico.org.uk](http://www.ico.org.uk)).

More detail can be found here: [insert details]

### **7. Further details**

If you are looking for more information on how we process your personal data including on data security, data retention and lawful processing bases, please access our website Data Protection policy.

### **8. Change Control**

This Policy document will be formally controlled and used to demonstrate compliance of Privacy Policy, processes and procedures.

Any changes to this policy shall only occur after completing a risk assessment against the changes for Company name, and its effected customers.

Any material changes should be made by adhering to the latest Change Management Policy.

**Consequences**

Non-compliance with this policy could have a significant effect on the efficient operation of the organisation and may result in financial loss and an inability to provide necessary services to our customers. If any employee is found to have breached this policy, they may be subject to disciplinary procedure. If a criminal offence is considered to have been committed, further action may be taken to assist in the prosecution of the offender(s).